

PRIVACY POLICY

The Privacy Policy is part of the Legal Notice that governs the Website: www.ampere-energy.com, in addition to the Terms of Use of Cookies .

The Website www.ampere-energy.com is owned by Ampere Power Energy, S.L. and it complies with the requirements set forth in Information Society Services and Electronic Commerce Act 34/2002, of 11 July, and the current personal data protection regulations, in particular, Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data and Act 3/2018, of 5 December, on Personal Data Protection and the Safeguarding of Digital Rights.

Ampere Power Energy, S.L. reserves the right to change or adapt this Privacy Policy at any time. Consequently, we recommend that you check it every time that you visit the Website. If the user has registered in the Website and accesses their account or profile, upon accessing it, they will be informed if any material changes have been made regarding the processing of their personal data.

Who is the DATA CONTROLLER?

The data that we collect or that you voluntarily provide to us through the Website, whether through browsing it or data that you provide to use in contact forms, by email or over the telephone, will be collected and processed by the Data Controller, whose details appear below:

Identity	Ampere Power Energy, S.L.
TIN:	B98771116
Postal address	Pol. Ind. Campo Anibal II Avda. Del Progreso, 13 - 46530 - Puzol (VALENCIA)
Telephone	961424489
Email	info@ampere-energy.com
URL:	www.ampere-energy.com
Companies Register	VALENCIA, Volume 10,027, Book 7,309, Folio 212, Section 8, Page V-167,540.

If you want to contact us for any reason regarding any matter related to the processing of your personal data or your privacy (with our Data Protection Officer), you can do so by any of the means that appear above.

When, why, who, how, for what purpose and for how long do we process your personal data?

When and why?

You can browse most of our web pages without providing any personal information, but in some cases this information is necessary to provide you with the electronic services that you request from us.

If we need to collect personal data to provide you with the service, we will process the information in accordance with the policy that appears in this document and in the specific conditions of the service in question (if any), which contain specific privacy statements on the use of the data, informing you of why, for what purpose, how and for how long we process your personal data and what security measures we implement.

Who collects your data?

Any personal data that you provide to us is collected and processed by us or, as applicable, our data processors. Regarding the latter case, these processors are third parties who are contractually obliged to ensure that their activities are in accordance with the law and that they implement suitable security measures to protect that data.

For what purpose?

The personal data that we request from you, or which you provide to us as a result of your browsing, is used to manage, provide and improve the services that you have requested.

For example, we process your personal data to allow us to handle any queries that you send to us, to manage your participation in any staff recruitment processes, to send you electronic communications if you so request and/or to compile statistics.

For such purpose, we request an email address when you use our contact forms on the website. We only collect the sender's personal data that is necessary to respond to them.

When you sign up to our newsletters, we also request an email address so that we can provide you with the service. In any event, you can unsubscribe from the service when you wish and we provide you with the means to do so.

How do we process your data?

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We only collect the personal information that we need to achieve a specific purpose. The information will not be used for any purpose that is incompatible with that which is given.

We only disclose the information to third parties if it is necessary to fulfil the purpose of the service and only to the people who need to know it. This is for the purpose of being able to provide the service, with your personal data being processed with confidentiality and discretion, in accordance with the current legislation.

In any event, we have security measures in place to protect the data from any misuse, unauthorised access, alteration or loss.

How long do we keep your data?

We only keep the data for the time necessary to fulfil the purpose for which it was collected and complete the subsequent processing. The data retention period will depend on the service and the duration of the personal data processing will be specified for each service.

At the end of this document, we have provided a table with the specific retention periods.

For what purposes are we going to process your personal data?

- Customers:

We process your personal data for the purpose of (i) managing your purchase or the service provided; (ii) maintaining the contractual and precontractual relationship for billing, preparing and following up on quotes and sending you information related to your request by electronic means; (iii) sending communications about commercial information that may interest you by electronic means, provided that express authorisation has been given to do so; (iv) we may create a commercial profile based on the information that you provide to us, to allow us to offer you products and services that are suited to your interests. No automated decisions will be made based on that profile.

- Suppliers:

We process your personal data for the purpose of (i) billing; (ii) maintaining business contact; (iii) and sending you information about our products or services by electronic means.

- Contact via the website or by email:

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We process your personal data for the purpose of (i) replying to your queries and requests; (ii) managing the requested service or processing your order; (iii) sending you commercial information that may interest you by electronic means, provided that express authorisation has been given to do so; (iv) we may create a commercial profile based on the information that you provide to us, to allow us to offer you products and services that are suited to your interests. No automated decisions will be made based on that profile.

- Social media contact:

We process your personal data for the purpose of (i) replying to your queries and requests; (ii) managing the requested service, replying to your request or processing your order and (iii) interacting with you and creating a community of followers.

- Job applicants:

We process your personal data for the purpose of (i) including you in recruitment processes; (ii) inviting you to job interviews and assessing your application; (iii) sharing your curriculum with group companies, partners or affiliates for the sole purpose of including you in their recruitment processes, provided that you have given us your consent.

- Entrants in our competitions:

We process your personal data for the purpose of managing your entries into the competitions that we hold and to publicise the competition winners and the prize giving ceremony.

Winning entrants may be photographed or recorded on video and this may be broadcast by any means, on our website or on any other media. Consequently, the image of the entrants may be captured, recorded and/or played in a subsidiary manner to the main activity.

- Website users:

When you browse our website, we collect information about your browser, your device and data on how you use our website, in addition to any information you provide to us when using our website. We may log the anonymised or aggregate IP address (the device's network access identifier, which allows devices, systems and servers to recognise and communicate with each other).

The purpose of the processing is (i) to obtain practical knowledge about the way users use our website, to allow us to improve it; (ii)

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to perform statistical analyses that help us to improve our business strategy; (iii) to carry out web performance analytics and (iv) for technical security and system diagnostics.

The data that we obtain does not relate to any specific user and it will be stored on our databases.

The aforementioned data and any personal data that you may provide to us is stored through cookies, collected in a pseudonymised format, and it is possible to object to the processing of this personal data, as detailed in the Cookie Policy.

You can view the Cookie Policy in the relevant section.

Information about your browsing can be stored through Google Analytics, so we refer you to Google's Privacy Policy, as it collects and processes such information. <http://www.google.com/intl/en/policies/privacy/>

Similarly, the Google Maps utility may be provided on our website, which may have access to your location, if you so permit, to provide you with more specific information about the distance and/or directions to our offices. In this respect, we refer you to the privacy policy used by Google Maps, so that you can find out how such data is used and processed <http://www.google.com/intl/en/policies/privacy/>

To allow us to offer relevant information or services according to the user's location, we may access data related to the geolocation of the user's device, when the user's settings so permit.

The Portal may offer features that allow you to share content through third-party applications like Facebook or Twitter. These applications may collect and process information related to the user's browsing on different websites. Any personal information that is collected through these applications may be used by their third-party users. Any associated interactions are subject to the privacy policies of the companies that provide the applications.

The Portal may contain blogs, forums and other social media applications or services, to enable the exchange of knowledge and content. Any personal information provided by the user may be shared with other users of that service; we have no control over this whatsoever.

What is the lawful basis for processing your data?

- Customers:

The lawful basis for processing your data is (i) the performance of a contract and maintaining the contractual relationship; (ii) and your consent, which is requested from you

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to send you information about special offers for products and services by electronic means; the performance of the contract will not be affected by the withdrawal of this consent.

- Suppliers:

The lawful basis for processing your data is (i) the performance of a contract to which the data subject is party or in order to take steps prior to entering into the contract.

- Contact via the website or by email:

The lawful basis for processing your data is (i) the data subject's consent.

In those cases where, in order to submit a request, it is necessary to complete a form and click on the send button, doing so will imply that you are familiar with and have given you express consent to the content of the clause attached to that form or acceptance of the privacy policy.

All of our forms have a checkbox which has to be marked in order to access the services that we offer.

The purposes of the processing are as follows:

a) To manage any queries or information requests that you send to us via the Website, by email or over the telephone.

b) To send you messages, special promotions, news or information about activities that are of interest to you or that you request, including by electronic means. As this purpose is secondary to the main purpose, you must tick the box provided for that purpose.

The personal data that you provide to us in this way will not be disclosed to third parties, with Ampere Power Energy, S.L. directly responding to these types of queries.

- Social media contact:

The lawful basis for processing your data is acceptance of the contractual relationship with the respective social media provider, as expressed upon registering for their application and in accordance with their privacy policies, which are separate to ours.

- Work with us:

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If you send us your curriculum vitae, either through the Website, by email or by physically delivering it to our registered address or any office of Ampere Power Energy, S.L. it will be added to our database. The curriculum will be stored for a one-year period, after which it will be deleted if we have not been in contact with you.

The lawful basis for processing is based on the express consent granted by the data subject to process the data contained in the curriculum, upon sending it and checking the box provided for that purpose.

The purpose of the processing is to include you in the present and future recruitment processes of Ampere Power Energy, S.L. or any entity that belongs to the business group.

If the data subject is ultimately hired as an employee of Ampere Power Energy, S.L. or any of the entities that belong to the business group, their data will be added to a database owned by it, for the purpose of internally managing the employee/employer employment relationship.

- Sending newsletters:

On the Website, it is possible to subscribe to the Ampere Power Energy, S.L. Newsletter. To do this, you must provide us with an email address to which it will be sent.

That information will be stored on a database of Ampere Power Energy, S.L., where it will continue to be stored until the data subject unsubscribes from it or, where applicable, Ampere Power Energy, S.L. stops sending it.

The lawful basis for processing this personal data is the express consent given by the data subjects who subscribe to this service by ticking the box used for that purpose.

Email address information will only be processed and stored for the purpose of managing the sending of the Newsletter to users who request it.

- Entrants in our competitions:

The lawful basis for processing your data is the consent you gave when you entered the competition and accepted the privacy policy and terms and conditions of the competition.

The personal data that is collected will not be transferred to third parties.

- Website users:

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The lawful basis for processing the data is our (i) legitimate interest in knowing our users' browsing habits, to cater for their interests and improve our relationship with them; and (ii) the consent given by you upon browsing our website and accepting the terms of use of cookies.

To which recipients will your data be disclosed?

Your data will not be transferred to third parties outside the realm of the service that we provide, unless there is a legal obligation to do so. Specifically, it will be disclosed to the Spanish Tax Authority and banks and financial institutions, to collect payment for the service provided or product purchased.

Your data may also be disclosed to our service providers, when necessary for the performance of the contract. In such cases, the data processor is contractually obliged to only use the data for the purpose that warrants such processing and to have suitable security measures in place.

What security measures do we have in place?

Rest assured, we have adopted appropriate technical and organisational measures to ensure confidentiality, integrity and availability during our processing of your personal data, in particular to prevent any loss, misuse, alteration, unauthorised access to and theft of the personal data.

What are your rights when you provide us with your data?

You may exercise your rights of access, rectification, erasure, portability, to restrict and object to the processing of your data, including the right to withdraw the consent that you have given, as detailed below:

Right of access: You can ask us if we are processing your data and how.

Right to rectification: You can ask us to update your personal data if it is incorrect and to delete it if you so wish.

Right to restrict processing: In this case, we will only retain it for the purpose of filing or defending claims.

Right to objection: After submitting your objection to processing, we will stop processing the data as instructed by you, unless we need to continue processing it for compelling legal reasons or to defend ourselves against any claims.

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Right to data portability: If you want your data to be processed by another company, we will facilitate the portability of your data to the new data controller.

Right to erasure: You can ask us to delete your data when it is no longer necessary to process it, you withdraw your consent, the processing is unlawful or there is a legal obligation to do so. We will analyse each case and apply the law.

If you need further information about your legally recognised rights and how to exercise them, we recommend that you contact the Spanish Data Protection Agency, which is the supervisory authority on data protection.

You can contact the Data Protection Officer before filing a complaint with the Spanish Data Protection Agency (AEPD) against the data controller.

If we fail to enable you to exercise your rights, you can file a complaint with the Spanish Data Protection Agency.

We have forms to allow you to exercise your rights, which can be requested by emailing the address that appears above. You can also use the forms prepared by the Spanish Data Protection Agency or third parties. These forms must be signed electronically or be accompanied by a photocopy of your ID card. If acting through a representative, they must also be accompanied by a copy of their ID card or be signed electronically.

Forms must be delivered in person or sent by post or email to the addresses that appear in the "Data controller" section.

The deadline for reaching a decision is one month after the request is received.

How long do we retain your data?

The personal data will be retained while you maintain a link with us.

When this ends, the personal data processed for each of the specified purposes will be retained for the periods provided by law. If there is no set legal period, it will be until the data subject requests that it be erased or withdraws the consent that they gave, or for the period during which it may be requested by a judge or court, on account of the limitation period for lawsuits.

We have provided a specific period for each form of processing and type of data, which can be seen in the table below:

File	Document	Retention
Customers	Invoices	10 years
	Contracts	5 years
Human resources	Payrolls, proof of social security payments, etc.	10 years
	Curriculums	Until the end of the recruitment period and 1 additional year with your consent
	Contracts. Temporary worker data.	4 years
	Employment records.	Up to 5 years after leaving.
Marketing	Databases or website visitors.	For the duration of the processing.
Suppliers	Invoices	10 years
	Contracts	5 years
Access control and video surveillance	List of visitors	30 days
	Videos	Restricted after 30 days Destroyed after 3 years
Accounting	Accounting books and records.	6 years
Tax	Administration of the company and its rights and obligations related to tax payments.	10 years
Health and safety	Workers' medical records	5 years
Insurance	Insurance policies	6 years (general rule) 2 years (liability)
Purchases	Records of all goods delivered or services rendered, intra-Community	10 years

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	acquisitions, imports and exports for VAT purposes.	
Data Protection Act	Personal data processing	3 years
	Personal data of employees stored on the networks, computers and communications equipment used by them, access controls and internal management/administration systems	5 years